



Dear ESSAA Member,

David Frank, the NYSED Assistant Commissioner of the Office of Education Policy, periodically shares important updates regarding New York State Education Laws, Commissioner's Regulations, and Federal Guidelines with our leadership team. This information is valuable for public school administrators as they carry out their daily responsibilities. Below is the latest update from NYSED, which includes essential "Must Know" information on various key state and federal policies and programs that impact our members across the state.

As information evolves, we'll keep you informed about developments affecting New York State school administrators. Note, the most critical time sensitive information is labeled 'MUST KNOW.'

Your ESSAA Team

NYSED Updates - 3/20/25

ACTION REQUIRED

Verification of the Identification of Migrant Eligible Children

- To ensure that migratory children have been accurately identified and served during the 2024-2025 school year, the New York State Education Department (NYSED) is requiring each school district to verify students coded as Migrant-eligible in its [Student Information Management System](#) (SIRS) against an official list of students that have been issued [Certificates of Eligibility \(COE\)](#) for participation in the [Migrant Education Program \(MEP\)](#).
- For more information, including instructions and timelines, please refer to the attached 2024-2025 SIRS Migrant Student Data Reconciliation Memo.

- *Questions may be directed by email to Kin T. Chee at Kin.Chee@nysesd.gov and Sabrina Petruska-Wilmot at Sabrina.Wilmot@nysesd.gov.*

REMINDER

Confirm Prekindergarten Enrollment Counts

- LEAs should verify prekindergarten enrollment counts for March 12, 2025, as recorded in the [Student Information Repository System](#) (SIRS). The reported numbers should accurately reflect actual student enrollment on that date.
- Please review your coding status carefully. If any discrepancies are identified that would result in a deduction from your approved budget, the Office of Early Learning (OEL) will reach out directly to your LEA by April 11, 2025. **All coding corrections must be completed within 10 business days of receiving notification.**
- The final payment will be based on the higher of the October or March child counts. If your LEA needs to submit a budget amendment, the FS-10A form must be received by OEL by **May 30, 2025**. Amendments submitted after this date will not be processed.
- For guidance on amendments, refer to the [FS-10A Budget Amendment Webinar](#) and the [Office of Early Learning Fiscal Guidance Handbook](#).
- *For questions or assistance in SIRS coding, contact your local Regional Information Center (RIC). Thank you for your attention to accurate and timely enrollment reporting.*

FYI

Free Peer Mediation Training and Technical Assistance for Schools

- Selected schools will receive in-depth professional mediation training for two school staff members, peer mediation training for students, and ongoing school year support to help schools with mediator training and case consultations for challenging situations.
- Optional Information Session: Wednesday, April 30, 2025, 10:30-11:30 AM via Zoom. Registration is required – see attached flyer.
- **Application deadline:** Tuesday, May 13, 2025, by 5:00 PM ET. See the attached flyer for instructions.
- *Please contact peermediation@nycourts.gov with questions.*